

QUALITY ALERT

Created By: Sam James (Quality Manager)

Authorised By: Michael Clorley (Director)

Business:	MIDA Civil Engineering Ltd		ALERT
Title:	Working to Foundation Designs and level tolerances	Reference No:	QA18
Issued By:	Sam James	Issue Date:	26/10/23
Type of Alert:	Quality & Compliance		
Subject:	Working to given BOFs and underbuilds on any given foundation designs and pour to tolerances of +/-10mm on a horizontal plane		
Operatives Affected:	Groundworkers		
Details:	Always work to given designs on all foundations ensuring the correct BOFs and Underbuilds are followed and the concrete placed within tolerance horizontally to levels given for the bricklayers to follow. If the design needs adjusting for any reason contact your contracts manager and engineer for the correct process to be followed through and correspondence raised		
Action Required:	Check and work to given BOFs and cross reference against any design levels and underbuilds on engineering layouts and pour concrete levels to within tolerances of +/- 10mm of a horizontal plane		
Further Information:			
Method for Communication:	Briefing by Site Manager to groundworkers via TBT Alert to be put up in site office and canteen		